

# Consignment Form

Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Country: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

Make check payable to Company Name

**Minimum Bids**

(Important, please select one of these options to establish and set Minimum Bids for your coins. If you have any questions about this process, please telephone us at 1.800.44.COINS or +1.949.679.4180.)

- All coins start at Minimum Bids set by **GreatCollections [Recommended]**
- All coins start at Minimum Bid of
  - 50%  65%  80% of the Values listed below
- All coins start at a Minimum Bid of \$1

**CAC Review**

(We can send your coins to CAC for review prior to auction for a small fee, more information on reverse)

- Please decide for me, GreatCollections.
- Yes, please submit all coins to CAC.

#	Date Mint	Denom.	Service Grade	Cert. #	Value (Optional)	Notes	#	Date Mint	Denom.	Service Grade	Cert. #	Value (Optional)	Notes
eg.	1925	\$1	NGC-66	3048262-011	\$600		eg.	1925	\$1	NGC-66	3048262-011	\$600	
1.							16.						
2.							17.						
3.							18.						
4.							19.						
5.							20.						
6.							21.						
7.							22.						
8.							23.						
9.							24.						
10.							25.						
11.							26.						
12.							27.						
13.							28.						
14.							29.						
15.							30.						

Total Coins: \_\_\_\_\_ Total Value \$ \_\_\_\_\_ (Optional)

Special Instructions: \_\_\_\_\_

I agree to the Terms & Conditions listed on the reverse side of this agreement.

X \_\_\_\_\_  
 Signature Date

Cash Advance. Please contact me, as I would like a Cash Advance on this consignment of \$ \_\_\_\_\_

*More information about Cash Advances can be found on the reverse of this form.*

*White Original: GreatCollections Yellow Copy: Consignor*

**Shipping Instructions:**

Please ship to **GreatCollections** at:

**GreatCollections**  
 17500 Red Hill Avenue, Suite 160  
 Irvine, CA 92614  
 United States

Phone: 1.800.44.COINS (+1.949.679.4180) Fax: 1.949.679.4178  
 Email: info@greatcollections.com

We will notify you the day your consignment arrives at **GreatCollections**.

# Consignment Information

**Certified Coins:** GreatCollections welcomes coins graded by PCGS, NGC (NGS) and ANACS. Please remove all labels/stickers adhered to holders.

**Raw Coins:** If your coins are not graded, please use our Raw Coin Consignment Form. GreatCollections extends our discounted rates for coin grading directly to members.

**Insurance:** From the moment your coins arrive at GreatCollections, they are covered by our extensive insurance policy with Lloyd's of London... another benefit provided to all consignors at no cost.

**Values:** If you are unsure of coin values, please leave this field blank. We review all coins that are consigned and will assign values and minimum bids accordingly.

**Listing Fees:** Our listing fees are based on the following schedule and are charged the first time the coin is listed at GreatCollections.

Minimum Bid	Listing Fee
\$1-\$99	\$3
\$100-\$999	\$5
\$1,000 and up	\$10

**Up to Five Listings for One Fee:** For one listing fee, GreatCollections will relist any coin that doesn't sell, up to a maximum of five times without any additional listing fees. If you do not want your coins relisted, please let us know under "Special Instructions" on the reverse of this form.

**Cash Advances:** We offer generous cash advances for all consignments at a competitive interest rate. Checks can be sent via overnight Fedex or Express Mail within 24 hours of your coins arriving at GreatCollections. Please check the box on the reverse of this form (below the signature line) and we will contact you as soon as we have reviewed your coins.

**Timing and Scheduling:** Coins are generally listed on our website within seven days of arriving at GreatCollections. If you consign duplicates of the same year, denomination, grade and grading service, we will typically split the coins over multiple days of auctions. Once coins are entered in our system, you can view your coins by logging into MyGC and clicking on "Items Pending" or "Currently Selling".

## Consignor Terms & Conditions

1. Consignor agrees that the Auction shall be conducted online by GreatCollections according to the Terms and Conditions published at [www.greatcollections.com/terms](http://www.greatcollections.com/terms). This agreement is subject to Arbitration.
2. Consignor warrants that: (1) Consignor is the legal owner of and has full title and interest in the coins/items consigned to GreatCollections; (2) all coins/items consigned to GreatCollections are free and clear of any liens, encumbrances, security interests or contract rights restricting the unconditional right to sell all rights, title and interest in and to such coin/item; and (3) all consigned coins/items are authentic and in respect to certified coins, holders have not been tampered with or resealed.
3. Consignor agrees to pay GreatCollections a Listing Fee for each coins/items offered by Auction and for coins/items sold, a Seller's Fee. All fees are detailed on the reverse of the Consignment Agreement.
4. In the event that your coins do not sell in their first Auction, GreatCollections agrees to relist coins/items up to four additional times. There will be no Listing Fees charged for these four additional relistings. Should you prefer your coins not to be relisted, please note this in the "Special Instructions" box on the Consignment Form.
5. Consignor acknowledges that the Hammer Price is the final bid price accepted by the Auctioneer. The Hammer Price does not include the Buyer's Fee, which GreatCollections retains in full.
6. GreatCollections has the right in its sole discretion to reject any Consignment, to cancel any Auction, to postpone or change the date/time of Auction and/or to rescind any sale. GreatCollections also reserves the right in its sole discretion to cancel or reject any bidder from bidding, when we believe it is not in the Consignor's and/or GreatCollections' best interest.
7. A Consignor is able to list a Minimum Bid on every coin/item consigned, according to the three options listed on the Consignment Form. It is up to the Consignor to verify that the correct Minimum Bids are entered as soon as their coins/items are uploaded to the GreatCollections website. Any corrections should be reported as early as possible before the end of the Auction. This Minimum Bid amount is disclosed on all items/coins listed at GreatCollections. Consignor may not withdraw any coin/item for any reason.
8. If the successful bidder or buyer is in default and GreatCollections is not satisfied that the amount due for any particular Consignor's lot[s] will be paid in full, GreatCollections reserves the right to take

**Currency/Paper Money:** GreatCollections also auctions certified currency and paper money graded by PCGS and PMG, together with our exclusive Grade & Auction program offering discounted grading rates. Please use our currency consignment forms.

**CAC:** CAC is a third-party grade verifier founded by John Albanese that reviews PCGS and NGC-graded coins (excluding moderns). GreatCollections is an authorized submitter and can arrange CAC to review your coins prior to auctioning. The process takes about 10 days. Cost is \$12.50 for coins valued up to \$10,000 and \$25 for coins valued over \$10,000.

**Minimum Bids:** We offer three convenient ways to set Minimum Bids at GreatCollections.

1. You may select GreatCollections to establish a Minimum Bid based on our knowledge of the coin market. We usually set opening bids at 70% of what we believe the coins are worth in today's market. This is our recommended option that we have found to generate the most bidding activity while protecting you with a Minimum Bid.

2. You may select a percentage of the Values you have listed on the reverse of this form to use as Minimum Bids. Please check either the 50%, 65% or 80% option.

3. You may select that all coins start at a Minimum Bid of \$1. This is recommended for liquid/popular coins and is used regularly by dealers, investors and representatives of estates.

Regretfully, we cannot accept consignments where the Minimum Bids are higher than 80% of their listed value. If you have any questions regarding setting Minimum Bids, please call us at 1.800.44.COINS (+1.949.679.4180) or e-mail [info@greatcollections.com](mailto:info@greatcollections.com).

**Seller's Fees:** Our Seller's fees are a low 5% for coins up to \$1000, and 0% for coins over \$1,000.

**Consignment Proceeds:** Checks are mailed within 30 days of your coin(s) selling. To confirm the payment date, please login to your account at GreatCollections, click on MyGC and "View Consignor Statements".

- one or more of the following actions: (1) declare the sale null and void and return the coins/items to the Consignor; (2) declare the sale null and void and reoffer the coins/items in another Auction; and/or (3) proceed against buyer on behalf of Consignor. In addition, GreatCollections offers a return privilege to Buyers. Should your coin/item be returned, we will cancel the sale and relist your item. In the event that GreatCollections cancels the sale of your coins/items or your coins/items are returned, all Listing Fees and Seller's Fees will be refunded to Consignor.
9. If you consign raw coins/items to GreatCollections, we will send your coins/items to a major thirdparty grading service such as PCGS, NGC and/or ANACS. For more information, please refer to the Raw Coin Consignment Form, which can be downloaded at [www.greatcollections.com/forms](http://www.greatcollections.com/forms).
  10. GreatCollections shall remit to Consignor, within 30 days after the close of the Auction, the net proceeds, which equals the Hammer Price less Seller's Fees, Listing Fees, Interest for Cash Advances, other monies owed to GreatCollections by Consignor and Cash Advances Principal (in order). In the event the Consignor's sales do not exceed fees or monies owed to GreatCollections, the Consignor agrees to pay GreatCollections all monies owed within seven days of invoice date. In certain instances, an introductory commission may be paid by GreatCollections to an agent of Consignor for referring the Consignment to GreatCollections.
  11. GreatCollections will provide insurance for loss or damage for consigned coins while in the possession of GreatCollections and while any are being shipped back to the Consignor, subject to certain terms and exclusions (such as Earthquake coverage). In the event of an insurance claim, our insurance carrier will pay you the Fair Market Value, less the Seller's Fees and Buyer's Fees, based on the total insurance proceeds. This payment to you by the insurance carrier shall completely satisfy our obligations regarding the Consignments under this Agreement.
  12. **Arbitration. Any claim or dispute arising out of the sale of coins/items by GreatCollections shall be settled by arbitration between the parties in accordance with the rules of the Professional Numismatists Guild (PNG) or if the PNG cannot or will not hear the matter, by the American Arbitration Association (AAA). Any claim must be commenced within three months of the Auction date or Buy Now confirmation or the claim is waived.**
  13. This contract is the entire Agreement between the parties and supersedes all prior Agreements. The warranties and representations contained in this Agreement survive the date of execution by each party herein and the performance of all terms and conditions contained in this agreement. This Agreement shall be governed by the laws of the State of California.